

# Loan Periods for SIUC Materials

| Item Type                                   | Faculty / AP /<br>Emeriti /Retired /<br>Doctoral Candidates | Graduate Students<br>and Assistants /<br>Civil Service Staff | Undergraduate and<br>CESL Students /<br>Courtesy Card Holders |
|---|---|--|---|
| Books                                       | 16 weeks  | 8 weeks  | 4 weeks   |
| Journals                                    | 5 days  | 1 day  | 1 day   |
| Government Documents                        | 16 weeks  | 8 weeks  | 4 weeks   |
| DVDs / Videos                               | 3 days  | 3 days   | 3 days  |
| Music CDs /<br>Computer Disks               | 1 week  | 1 week   | 1 week  |
| IMC / Children's Collection                 | 2 weeks   | 2 weeks  | 2 weeks   |
| Maps / Aerial Photos                        | 2 weeks   | 2 weeks  | 2 weeks   |
| Microfilm / Microfiche                      | 2 weeks   | 2 weeks  | 2 weeks   |
| Storage Periodicals                         | 5 days  | 5 days   | 5 days  |
| Reference                                   | non-circulating   | non-circulating  | non-circulating   |
| Reserve Materials                           | 2 hours   | 2 hours  | 2 hours   |
| Reserves Equipment                          | 4 hours   | 4 hours  | 4 hours   |
| Career Books / Opposing<br>Viewpoints Books | non-circulating   | non-circulating  | non-circulating   |
| Browsing Room Books                         | 4 weeks   | 4 weeks  | 4 weeks   |

## Loan Periods for I-Share Materials

- All items will circulate for 4 weeks.
- All items will be renewable up to 3 times.
- Renewal due date will be 28 days from the current due date and not from the date renewed.

## Loan Periods for Interlibrary Loan Materials

- The lending library determines the loan period and it may or may not grant renewals.