SOUTHERN ILLINOIS UNIVERSITY
SIU MORRIS LIBRARY
CARBONDALE

How to Get Set Up for Success

Morris Library Set Up For Success

STILL HAVE QUESTIONS?
www.lib.siu.edu
(618) 453-1218

Common Questions	Answers
How do I get a Library Card?	Your Library Card = SIUC ID Card
What is my Library ID number?	Your Library ID number = Your Network ID number (siu85xxxxxxx)
How do I log-in to library resources from off-campus?	Use your Library/Network ID (siu85xxxxxxx) & Network ID password
Why can't I log-in to library resources from home?	Did you register late? If so, your ID might not be in the library's database. Bring your SIUC ID card and a copy of your class schedule to the Circulation Desk for help or call (618) 453-1455.
What is I-Share @ Morris?	I-Share @ Morris = searches **libraries across Illinois** (including Morris) and allows you to request books and other materials from those libraries SIUC Only Catalog = searches **only Morris Library**
How do I set-up an I-Share @ Morris account?	**You do not automatically have an account!** You must create an account to use features such as requesting materials. Visit Morris Library's website: http://www.lib.siu.edu. Then click on **Set Up Your Library Accounts**. When you create your account, Morris Library recommends: • **Desired Username & Borrower ID = Network ID (siu85XXXXXX)** • **Password = Your Last Name**
How do I create an Interlibrary Loan account?	**You do not automatically have an account!** You must create an account to use Interlibrary Loan by visiting Morris Library's website: http://www.lib.siu.edu. Then click on **Set Up Your Library Accounts**.

Are my textbooks available at Morris Library?	Morris Library does NOT automatically have a copy of all textbooks. The Library will only have a copy of your textbook IF your instructor has placed it on Reserves. You can find out if your instructor has done so by visiting Morris Library's website: http://www.lib.siu.edu. Then click on **Course Reserves for Students.**
How do I get computer help?	Go to SalukiTech on the 1st floor of the library for help with: • Tablets • VPN Installation (wireless) • Laptop configuration • Network ID • Google Email & Apps • Software applications
How do I get a Network ID, find my Dawg Tag number, or reset my password?	You can get help from SalukiTech or go to https://netid.siu.edu
How do I print from the computers?	Use Your Debit Dawg card or purchase a copy card from the Debit Dawg machine. Costs for printing are: Black & White = 10 cents / page Double sided = 15 cents / page Color printing = 50 cents / page Add money to your Debit Dawg card: 1. Online through the Debit Dawg website. 2. Debit Dawg machine on the 1st floor of Morris (*cash only, bring bills*). The printers are on the 1st and 3rd floors, with copiers on the 1st, 3rd and 5th floors, and scanners on the 1st floor.
How do I save on Library Computers?	You can only save to a USB drive or the T drive on the computer. You can borrow a USB from the Information Desk (1st floor).
How do I forward my SIUC email?	Access your SIUC email at: gmail.siu.edu 1. Logon to webmail.siu.edu with your Network ID and Password. 2. Click on Settings (upper right corner) 3. Click on Forward a copy of incoming mail 4. Enter the email address where you want your email to go (Yahoo, Hotmail) 5. Click on Save Changes on the bottom of your screen.